PCA®

Integrated Service Packages



Saigon architecture

Outsource with Peace of Mind

Support for your company, at every stage.
Choose the level that fits your business.

NO CURRENT OPERATIONS

PCA Inactive

Active company. Essentials managed by PCA.

Best suited to

Owners keeping a registered, active company in Vietnam without current local operations, whether before launch, between projects or while plans are on hold. PCA handles the essential upkeep, so you can focus on your next step.

Essential work handled by PCA

Minimum corporate secretarial and accounting services, including the required records, filings and formalities within the agreed scope.

Continuity without daily administration

Required filings and corporate records remain in order, with a scope matched to your company's circumstances.

Ready when your plans change

Review Selection or Signature before local operations start or resume.

"Company Admin" Managed by PCA

SELECTIVE OUTSOURCING

PCA Selection

À la carte services, chosen by you

Best suited to

Owners with experience in Vietnam or an in-house team who know which tasks they want to outsource. PCA delivers the selected services, while your team keeps overall coordination and monitoring. Ideal when you already have that oversight in place.

Service	Scope
Corporate Secretarial Services	By selection
Bookkeeping & Accounting	By selection
Tax	By selection
Legal & Compliance	By selection
C&B & Payroll	By selection

You retain overall oversight

With several providers involved, communication and handovers need closer coordination, and responsibility for managing risk can become unclear. PCA delivers your selected services; your team maintains overall oversight, keeps information flowing and agrees how risks and responsibilities are shared.

Level of outsourcing



No services — Integrated support

INTEGRATED OUTSOURCING

PCA Signature

Peace of mind, with leadership oversight

Best suited to

Owners who want peace of mind and more time to run their business, especially when entering Vietnam or managing from abroad. One PCA team coordinates your agreed services, with leadership oversight to anticipate issues and guide decisions.

Service	Scope
Corporate Secretarial Services	Included
Bookkeeping & Accounting	Included
Tax	Included
Legal & Compliance	Included
C&B & Payroll	Included

Leadership

We monitor services and actively review your tax position for compliance and optimisation opportunities: PIT, CIT, VAT, SCT and FCT, where applicable. Access PCA Group's full international expertise and resources.

Priority Access

Priority access to additional services, including automated reminders for unpaid invoices and secure 24/7 concierge access to your accounting information.

"Company Admin" Managed by PCA

PCA

Your choice *of support*

Your activity. Your preferred level of support.

Peace of mind

PCA Inactive

Company admin
managed by PCA

PCA Signature

Full outsourcing
Leadership & tax oversight
International resources

PCA Selection

Choose individual services
Your team keeps oversight

No current operations — Operating business

Level of activity

Indicative guide, tailored to your company's needs.



A word from our Chairman

Mr. Lê N. Bảo

Co-Founder & Chairman,
PCA Group

Make the right savings. Cutting corners on compliance in Vietnam can prove costly. At PCA, we combine knowledge with practice and take responsibility for our work. If we fall short, we act to put things right.

PCA®

You bring the Vision.
We bring Peace of Mind.

Let us help you choose the right level of outsourcing for your business in Vietnam.

For service firms, restaurants, manufacturers and IT.

Fees reflect your level of business activity and the services agreed.

Integrity. Clear advice and careful handling of data.

Leadership. Sound judgement to anticipate issues.

Commitment. An available team that follows through.

Book a First Complimentary Consultation

Client inquiries: +84 (0) 90909 5842

info@pcacompanyservices.com

124 Dien Bien Phu, Tan Dinh Ward,
Ho Chi Minh City, Viet Nam

FI/14, Viet A Building, 9 Duy Tan Street,
Cau Giay Ward, Ha Noi, Viet Nam

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